



Affiliation Agreement

*Dr. Radhakrishnan Institute Of
Information Technology &
Research Center*

(An ISO 9001:2008 Certified Institution)



*Application Form & Agreement
of Affiliation
for Dr. Radhakrishnan Institute Of
Information Technology &
Research Center*

Dr. Radhakrishnan Institute Of Information Technology & Research Center

(An ISO 9001:2008 Certified Institution)

For Head Office Use Only

Form Receiving Date:

Affiliation No.:

Affiliation Amount: Only/-

Affili. Fee. Receipt No.:

Auth. Signatory

Application Form

Application No.....Date.....

1. Information About The Institution

1.1- Name of the Institution
(Use Block Letters only) : _____

1.2- Postal Address
(With Pincode, District & State)
(Use Block Letters only) : _____
: _____

1.3- Registered Address
(With Pincode, District & State)
(Use Block Letters only) : _____
: _____

1.4- Phone _____ Mobile : _____
E-mail: _____

1.5- Year of Establishment : _____

1.6- Status of the Institution
(Relevant Documents to be Specified) : _____
: _____

Private Institution
(Trust/Regd. Societies/Order to be Specified) : _____

1.7- Affiliated to/recognized by
University/any other Body (specify) : _____

1.7-1. Name of the Affiliating Body : _____

1.7-2. Postal Address
(With District and Pin Code) : _____

1.7-3. Phone/Fax/Telwx/E-mail
(With Appropriate Codes) : _____

2. Information about the Chief Executive / Principal / Director of the Institute.

Photograph of the head of The Institute/
Chief Executive/
Principal/
Director

- 2.1- Name : _____
- 2.2- Designation/Position held : _____
- 2.3- Postal Address : _____
(With Pincode, District 8, Slate) : _____
- 2.4- Phone/Fax/Telex/E-Mail : _____
- 2.5- Date of Birth & Age : _____
- 2.5- Educational Qualification : _____
- 2.6- Professional Experience : _____
(Subject Related Experience)

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Seal

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Signature Head of the Institute
3.1 Facilities Available

3. Infra Structural Facilities :

PARTICULARS	NO. OF ROOMS	SEATING CAPACITY	TOTAL AREA (SQ. FT.)
Staff Rooms			
Class Rooms			
Laboratories			
Reception			
Toilets			
Any Other			

4. information about Faculty (as on date of proposal)

Sl. No.	Name	Designation	Qualification	Teaching Experience	Date of Appointment	Status Full Time/Part Time

5. Details of Laboratory Facilities Available.

(if necessary additional sheets may be uses)

5.1-COMPUTER FACILITIES

Sl. No.	Computer with Type	No. of terminals Available	Year of Purchase	Cost	Software Facilities	Other Attaching

6. Library Facilities:

No. of Test/Subject Books	
No, of Reference Books	
No. of Periodicals	
No. of Journals	
No. of CS's	
Total Cost invested on Library	

Other (Specify) _____

Centre's Address (In English)

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Centre's Address (In Hindi)

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Residential Address (In English)

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Residential Address (In Hindi)

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The above information given by me are lind corrects sign under by me.

Seal of the Institute

Signature
Head of the institute

Rs. 100/- Non Judicial Stamp

Dr. Radhakrishnan Institute Of Information Technology & Research Center

AGREEMENT OF AFFILIATION STUDY CENTRE

Fix your
Passport Size
Photo

Agreement For Affiliation M/s _____

With Dr. R.K. IIT&RC For Running A
Computer Software Training Development and Data Processing Centre,
At _____

This Agreement is made between the Dr. R.K. IIT&RC his successors and assignee as and M/s.

_____ represented by
Shri _____ S/o. _____
resident _____

his successor and assignees.

Where as Dr. R.K. IIT&RC is a registered Company engaged in Popularisation of Electronics Computer and New Technology, Vocational Training. Consultancy and Publication and whereas Shri _____ has applied for affiliating with Dr. R.K. IIT&RC as proprietor of M/s. _____

This agreement is being made for running a Dr. R.K. IIT&RC affiliated Computer Software Training. Software Development and Data Processing Centre herein after called Dr. R.K. IIT&RC at) _____ by the name of _____ on the basis of (the following terms and condition.

1. Shri _____ will be authorised by Dr. R.K. IIT&RC to established _____ to _____ on the basis of the terms of conditions as laid out this agreement and as per the Offer of Affiliation" given by Dr. Radhakrishnan Institute Of Information Technology & Research Center which may be situated by modified form time to time.

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Authorised Signatory

2. Shri _____ will be designated as Centre Director. Dr. R.K. IIT&RC _____ (herein after called as Centre Director), and shall have the following responsibilities :

- a) Condition of Computer Software, Training Courses and any other course as allotted by Dr. R.K. IIT&RC and under the authorisation of Dr. R.K. IIT&RC from Time to time in the designated area, as per the form of Dr. R.K. IIT&RC.
- b) Condition of Data Processing, Software development Service of equipment and any activities under the authorisation of Dr. R.K. IIT&RC.
- c) Condition of computer Literacy programme in schools, if allotted by Dr. R.K. IIT&RC as per a separate agreement signed between Dr. R.K. IIT&RC s and Dr. R.K. IIT&RC head Office (HO).
- d) Condition of Dr. R.K. IIT&RC state level/or national level project as may be allotted to him/her from to time by Dr. R.K. IIT&RC.
- e) To follow the syllabus, course material. Pattern of examination, certificate issue and other procedures as prescribed by Dr. Radhakrishnan Institute Of Information Technology & Research Center from time to time
- f) To arrange & use all legal softwares at branch Dr. R.K. IIT&RC All legal matters arising out of noncompliance of this issue will be at the risk of Dr. R.K. IIT&RC.
- g) To conduct Dr. R.K. IIT&RC course and activities, kept under his/her supervision with allmost care and To the satisfaction of students/customers, keeping in view Dr. R.K. IIT&RC name and standards as also his/her own prestige and viability
- n) To select suitable premises, faculty and hardware as per category of the centre in consolation with Dr. R.K. IIT&RC H.O. and to make payments for them regularly and in time.
- i) To make all payments pertaining to proper operation of the center like rent of the permises, salary to staff electricity and water bill and such other expenses in time. Any liability created by the Center director in this regard and in regard to any other expenses will be exclusively his own and will not be carried forward to the Dr. R.K. IIT&RC H.Q. in any case.

In respect to provide concision To BPL Card holder/Handicapped/widow/Divoce the Dr. R.K. IIT&RC s to follow direction given by RK.IIT&RC H.O.

3. The payment of co-ordination charge to RK.IIT&RC HO. would be made by center director Dr. R.K. IIT&RC, monthly along with the statement of account certified by the Center Director along with the full statement The Dr. R.K. IIT&RC KO. retains its right to demand any other document in this regard form the RK.IIT&RC if We co-ordination charge payment fo The Dr. R.K. IIT&RC. are not made by the RK.IIT&RC in time the Dr. R.K. IIT&RC H,O. may decided to cancel this agreement even with the period of validity. In all such matters the decision of Director Dr. R.K. IIT&RC will be final and binding. Dr. R.K. IIT&RC H O. may also decide on some other mode the frequency of co-ordination charges payment by the Dr. R.K. IIT&RC) which may be binding on all affiliated centers.
4. Depending on the technical and managerial capability of the Dr. R.K. IIT&RC. The Dr. R.K. IIT&RC H O. would implement its state level, national level projects through the Dr. R.K. IIT&RC Similarly consultancy, market survey and other assignment may also be handed over to the Dr. R.K. IIT&RC s by Dr. R.K. IIT&RC H.O. based on the expertise available on the Dr. R.K. IIT&RC. However, in all such cases the remuneration to be paid to the Dr. R.K. IIT&RC will be exclusively decided by the Dr. R.K. IIT&RC HO. and the allocation of work to Dr. R.K. IIT&RC will be the exclusive right of Dr. R.K. IIT&RC H.O

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5. The Dr. R.K. IIT&RC's shall be responsible for activities in..... district/City. However RK.IIT&RC HO. retains its right to change, increase or decrease the geographical area of operation of the RK.IIT&RC or to open new branches/center in the area already allotted to Dr. R.K. IIT&RC's mail such matters the decision of Director. RK.IIT&RC would be final and binding.
6. The center Director of the Dr. R.K. IIT&RC's shall maintain receipt book, bill book, certificate issue register, fixed assets register, cash book, ledger, attendance register of staff and students, salary register, expense voucher and minute book. All such record would be open to inspection by Director/President RK. IIT&RC any of his authorised representatives at any point of time.
7. An account in the name of RK. IIT&RC level can not be opened by The Center Director Dr. RK. IIT&RC's unless exclusively authorised by Director, RK. IIT&RC for this purpose. The Dr. RK. IIT&RC's shall run is account in the nationalized Bank in the personal name of The Center Director himself/herself opening of the illegal bank account shall immediately render The RK.IIT&RC liable for cancellation of branch agreement. In all such matters the decision of Director/President RK.IIT&RC would be final and binding.
8. The RK.IIT&RC HO. retains the right of affection changes If any in the above causes for better operation of RK.IIT&RC organisation and of Dr. R.K. IIT&RC s, even within the period of validity of this agreement. This will be binding on all Dr. R.K. IIT&RC.
9. The affiliation fees once paid by the Study center to the RK.IIT&RC HO. will be non refundable.
10. A Dr. RK. IIT&RC's is non transferable. If a Center-Director decides to transfer it to some another person/organisation exclusive permission will have to be take from the Director RK. IIT&RC and transfer fees fixed by RK. IIT&RC HO. will have to be paid and a fresh agreement will have to be signed
11. In case of a Government project or a university programme or DOEACC 'O' "A" "B" Level any other such co-ordinated programme, in which Dr. R.K. IIT&RC s takes part. The losses Caused by The change in policy by the Government of by the university of by any such sponsoring organisation, will in no way be transferred to the RK.IIT&RC HO. and the RK.IIT&RC H.O. Will not be held responsible merely because is various forms of the university of Dr. R.K. IIT&RC's non follow up of dates and schedules by the branch will be entirely the responsibility of Dr. R.K. IIT&RC s.
12. Liabilities created by the defaulty of any Dr. R.K. IIT&RC's in the consumer forum of any other such body will be exclusively that of the Dr. R.K. IIT&RC s and will not be carried forward to the RK.IIT&RC HO Any dispute arising out of the above agreement would be settled only at the court at JAIPUR (Raj.)
14. In respect to affiliation of Dr. R.K. IIT&RC. The application form filled by me, includes all the adequate and absolute information. If any information in the forms is found incorrect or unreliable them application should be immediately cancelled and I would have no objection regarding it.

15. This agreement is valid upto after which date it can be renewed with the mutual consent and after the payment of annual license fee of Rs. by the *Study Center* To the Dr. R.K. IIT&RC H.O.

I accept and agree to the above condition given in clauses (I) to (15) above and to any other text or annexures forming part of this agreement. I also declare that I am the authorised signatory of The Dr. R.K. IIT&RC s and my signatures, as given below are my true signatures.

Signed on this day _____ of _____ year _____

name and Signature The Center Director of the Dr. R.K. IIT&RC s.

(Authorised Signatory)
with rubber Stamp

Director/President

Name :

Witness 1-Signature

(Name :)

Witness 2-Signature

(Name :)

Centre's Address (in English):

Phone: _____

Centre's Address (in Hindi):

Phone: _____

Residence Address (in English):

Phone: _____

Residence Address (in Hindi):

Phone: _____

Rubber Stamp of Institute.....

Authorised Signatory